DODGE COUNTY HEALTH FACILITIES COMMITTEE MEETING 198 COUNTY ROAD DF JUNEAU, WI 53039 April 3, 2013

MINUTES

- 1. **CALL TO ORDER**: Meeting was called to order by Chairman Bischoff at 8:00 a.m. with the following members present:
- 2. ROLL CALL:

Robert Ballweg Larry Bischoff Jeff Duchac Tom Schaefer

ABSENT: John Fabisch.

ALSO PRESENT: James Mielke, Dodge County Administrator; Jane E. Hooper, Clearview Administrator; Jackie Kuhl, Brain Injury Center Unit Coordinator; Lori Kurutz, Director of Support Services; Heather Ninmann, IID Household Specialist; and Anthony Marchese, Clearview Director of Finance.

- 3. **APPROVAL OF MINUTES OF MARCH 6, 2013 MEETING**: Motion made by Duchac to approve the March 6, 2013 Minutes; seconded by Ballweg. Motion carried.
- 4. **APPROVAL DEVIATING FROM THE AGENDA**: Motion made by Schaefer to deviate from the Agenda if required; seconded by Ballweg. Motion carried.
- 5. **PUBLIC COMMENT**: None to report.
- 6. **COMMITTEE MEMBER REPORTS**: None.
- INVOLUNTARY DISCHARGES: Two staff to report.
- 8. **CENSUS REPORTS**:

CBIC:

23 of 30 with 1 admission today and 4 more admissions

Clearview North:

113 of 140 with 3 potential admissions

Clearview Behavioral Health 1/2:

20 of 20 with 1 discharge today

ICF-IID (formerly FDD):

43 of 46

Trailview

3 of 4 with 1 discharge planned

Clearview Community Group Home:

4 of 4

9. **ADMINISTRATOR'S REPORT:**

- Sewer Results: Sewer test results done by Northern Lake Service, Inc. revealed some values are high. The results were submitted to the City of Juneau. A re-test will be done on April 5, 2013 and options will be discussed. A discussion was held regarding approaching the City regarding low flow with change in water usage related to changes in the new building compared to the old.
- Overtime Report: Due to diligent management of overtime and changes in payroll, Clearview has lowered its overtime pay by \$120,000 in the first three months of 2013 compared to 2012. This annualized savings in 2013 would be almost \$500,000 compared to 2012.
- Leadership Wisconsin Visit to Washington D.C. Health Care Update: Administrator Hooper updated the Committee that she is a "Fellow" in Group XV in Leadership Wisconsin, at her own expense. Leadership Wisconsin is the State's premier leadership development organization with a national reputation for visionary, yet pragmatic leaders who are bound by the public need for training and are capable wand willing to work at shaping our future. The national seminar focused on the Affordable Care Act and policy. County Administrator Mielke informed the Committee about Administrator Hooper's participation in this program that gives back to facility operations and that vacation time is not used to cover seminars.
- Update: Build America Bond: One of the programs affected by the recent Sequestration is the Build America Bond Rebates. We have been advised that there is a possibility that our rebate in 2013 could be lowered by 5% to 8%. This cut could impact the Clearview rebate by as much as \$32,000. There is still questions regarding this and we will not know the impact, if any, until our payment is received.
- Administrator Hooper updated the Committee on tours of the facility by LaCrosse County and Marquardt Village in Watertown.
- Individuals with Intellectual Disabilities ("IID") Workshop: Administrator Hooper updated the Committee on the new set-up of the workshop provided county departments such as IT, UW-Extension, and the courts. Some work examples include pencil sharpening for 4-H, shredding, and wrapping cards for IT. Funding for work done by IID residents is being paid through BU 1340, County Patient-Other Institutions.
- Approval of Friends of Clearview Expenditures: Motion by Schaefer to approve the requested expenditures; seconded by Ballweg. Motion carried.
- Bad Debt Write-Off: Motion by Duchac to write off \$100,000/month, not to exceed a total of \$400,000; seconded by Schaefer. Motion carried.
- Financial Report (through January 2013) Tony Marchese, Director of Financial Services:

MCHA

Revenue actual \$1,131,845; budgeted \$1,195,330 Expenses actual \$1,559,452; budgeted \$1,585,188

COMMUNITY GROUP HOME

Revenues actual \$32,000; budgeted \$32,078 Expenses actual \$25,723; budgeted \$25,861

TRAILVIEW

Revenues actual \$21,486; budgeted \$25,273 Expenses actual \$20,522; budgeted \$23,469

CLEARVIEW BRAIN INJURY CENTER

Revenues actual \$468,648; budgeted \$491,673 Expenses actual \$262,923; budgeted \$295,297

STATE CERTIFIED UNIT (CLEARVIEW BEHAVIORAL HEALTH FACILITY)

Revenues actual \$203,843; budgeted \$198,644 Expenses actual \$152,136; budgeted \$173,584

OVERALL

YTD revenue actual \$1,857,823; budgeted \$1,942,998 YTD expenses actual \$2,020,755; budget \$2,103,399

- 10. **NEXT MEETING DATE**: Tuesday, April 30, 2013 (for May meeting), at 12:00 p.m. in the Towne Centre Conference Room on the first floor of Clearview, located at 198 County Road DF, Juneau, Wisconsin.
- 11. **ADJOURN**: There being no further business to come before the Committee, Motion by Duchac to adjourn; seconded by Schaefer. Meeting adjourned at 10:17 a.m.

Dated this 30th day of April, 2013.

Respectfully submitted,

Thomas Schaefer, Secretary